

**Developmental Disabilities Council
Systems Issues Workgroup
DRAFT MINUTES
November 16, 2006**

Present: Lori Flood (Chair), Sherri Brown (UW), Leandro Razo, Bill Anderson, Bob Doyle, Stan Fukui, Janet Adams (DDD).

Staff: Donna Patrick, Eva Rooks, Jodi Honeysett

Call to Order/Adjust Agenda/Approval of Minutes

Lori called the meeting to order. Donna stated that the agenda would be adjusted to that Jocie DeVries could present earlier in the meeting. The Children's Mental Health Task force would not be covered in the meeting since Tabitha Harrison was not in attendance.

MOTION: Approve the September meeting minutes. Approved unanimously.

Recap of Workgroup's Focus

Donna reviewed the focus of the workgroup: advocacy, educating and informing families, monitoring and responding to issues, and quality assurance. Donna pointed out that the workgroup's funding is already allocated, so other issues the workgroup wishes to address would need to be done through collaboration or staff activities.

Advocacy Partnership Project Decision Package – Reading SI-02

Donna explained the decision package process for new members and the elements of the decision package. Donna also gave background information regarding the Council's previous efforts to work with minority contractors. Bill suggested that the selection process allow potential contractors to identify any additional or new things they would like to include as part of the project. Sherrie suggested that the Council try to target contractors at conferences where there is a significant minority population in an effort to target more minorities. Other questions had to do with the contracting process.

MOTION: Move to accept the decision package with the amendments added by the workgroup for possible vote at January Council meeting. Further discussion to happen before the January workgroup meeting. Motion approved.

Fetal Alcohol Syndrome (FAS): Eligibility Door & Legislative Issues

Jocie DeVries, Project Director for the FAS Family Resource Institute, shared information about FASFRI with the workgroup. She shared that 25% of kids with FAS have developmental disabilities. Currently, FAS is only served by DDD with an exception to policy. She also brought copies of the FAS Family Resource Institute newsletters for workgroup members.

Quality Assurance Items in Workgroup Work Plan

Janet Adams reviewed the QA projects being worked on by DDD alone, and those projects being done in collaboration with the Council. Janet shared that 4 Core Indicators (QA) panels have been convened by the Council. The Division reviews and responds to the recommendations made by these panels. DDD has also completed the first 270 face-to-face interviews. There are 100 trained volunteers for this project. The Division is also funding the Informing Families, Building Trust Project being managed by the Council.

As part of this effort, there are three DDTV videos being made available to families: The Complaint Process, The Fair Hearing Process, and the Division's Working Age Adult Policy. The Division also has a State Quality Assurance Advisory Committee, which includes self-advocates and family members. This advisory committee makes recommendations to Linda Rolfe. Janet shared a hand-out she created called, "Circles of Quality". She noted that the person with DD and their family is always at the center of the circle. Janet stated the Division is looking to others to help them see when the Division is "missing the mark".

Big Picture Work Plan and Identified Issues

The group reviewed the Big Picture Work Plan. There were no additions made.

Next Meeting Agenda

DDD and guardianship
DDD waiver review
Work Plan

The meeting was adjourned at noon.